Stanbic Bank

CALL FOR SUPPLIER REGISTRATION

Stanbic Bank Zimbabwe Limited is inviting qualified and interested suppliers who wish to register as providers of goods and services in the following categories:

	Goods/Services	Code
1	Architectural services	AS1
2	Auctioneering services	AS2
3	Borehole siting, casing, drilling & repairs	BS4
4	Building, roof repairs & facilities maintenance services	BC5
5	Bulk water supply	BWS6
6	Canvas & tarpaulins (car shades, etc.)	CT7
7	Catering services	CS8
8	Cleaning & fumigation services (for office, residential properties & high rise buildings)	CS9
9	Commercial stationery	CS10
10	Corporate wear & promotional material (corporate gifts, banners, gazebos, giveaways, exhibition stands, protective clothing, etc.)	PM11
11	Customs clearance & related import/export services	CCR13
12	Debt collection services	DCS14
13	Dry cleaning services	DCS15
14	Electrical & home appliances	EHA16
15	Elevator installation & maintenance	LEM17
16	Engineering consultancy	EC18
17	Event management	EM19
18	Fire fighting equipment & maintenance	FFEM20
19	Furniture, office equipment, upholstery, carpeting, curtaining products & tiling	FOEU21
20	Groceries and provisions	GP22
21	Hotel & conference facilities	HCF23
22	Human resource consultancy	HRC24
23	HVAC systems specialists	ACR25
24	Installation, repair & maintenance of electrical equipment, Generators, power back up equipment & miscellaneous Electrical repair works	IRM26
25	Installation, repair & maintenance of safety, loss control & related access control systems (CCTVs, vehicle security, alarms, etc.)	IRM27
26	Interior design specialists (curtaining, rails, blinds, etc.)	ID28
27	IT equipment & accessories, IT consultancy services	ITEA29
28	Land surveyors	LS30
29	Landscaping, gardening & florists	LGM31
30	Legal services	LS32
31	Vehicle maintenance	LMVM33
32	Locksmith & key cutting services	LKCS34
33	Logistics management services (courier & removal services, bulk & cargo transport services, etc.)	CRS35
34	Media production (filming, photography, etc.)	MP37
35	Passenger transport, travel & tourism consultancy	PTTTC38
36	Plumbing & related jobbing services	PRJS39
37	Printing services	PS40
38	Private security guards & CIT services	PSGCS41
39	Property development (residential & commercial), building contractors (specialised & general)	PD42
40	Property evaluation & estate agent services	PEEAS43
41	Public relations & publicity	PRP44
42	Quantity surveying	QS45
43	Research services	RS46
44	Safety, health & environment	SHE47
45	Shop & household fittings	PSH48
46	Signage & branding services	SBS49
47	Spray painting & panel beating	PB50
48	Telecommunication systems	TS51
49	Telephony equipment (communication radios, handsets, cellular mobile phones, etc.)	TECRH52
50	Tools & hardware	TH53
51	Town planning consultants & land surveyors	TPC54
52	Tyre repairs, wheel balancing & alignment	TRWBA55
53	Vehicle towing services	VTS56
54	Waste collection & management	WCM57
55	Waterproofing & roofing specialists	WPS58
56	Learning, development & training	LDT59
57	Recruitment services & psychometric assessments	RP60
58	Health & wellness service providers	HW61

List of Requirements for Submission:

1. Company Profile which includes a list of products and services & at least three traceable references.
2. Certificate of Incorporation & Memorandum and Articles of Association.
3. Forms - CR14. CR6. CR2.
4. VAT and Tax Clearance Certificates.
5. Trade License, Certificate of Membership to professional bodies e.g. the Motor Traders Association.
6. Shareholding structure & Directors' copy of IDs and their Proofs of Residence - either provide Municipal, ZESA or Telephone/Wi-Fi bills not older than three months.
7. NSSA Compliance Certificate.
8. For IT suppliers - SOC reports and/or any security certification assessment done by an independent body e.g. ISO 27000 PCI USS and/or a letter of assurance from auditors confirming that annual audits are conducted on the IT environment and issues tracked to closure.

Instructions to Applicants:

1. All documents to be submitted via email on zwvendorregistration@stanbic.com and should not exceed 25mb. All attachments must be in PDF format and submitted as a single attachment.
2. All email subject lines must be labelled clearly and follow the format: Category_Corresponding Category Code_Company Name, e.g.; HVAC Systems Specialist_ACR25_Tirpo Investments (Pvt) Limited. If instructions are not followed, the system will neither accept nor process the application.
3. No physical copies will be accepted at any of our branches or Head Office buildings.
4. Closing date for submission is **30 November 2024**.
5. Suppliers based in smaller towns and women-owned businesses are encouraged to apply.
6. Existing vendors need not apply.

www.stanbicbank.co.zw | Head Office: +263 242 79920051 | Client Contact Centre: Econet- 08080216, NetOne - 08010045, Telecel - 073195095/3/4, TelOne - 08004339 | Email: zwvendorregistration@stanbic.com

Registered Commercial Bank. Member of the Deposit Protection Corporation

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